



Woodland Cree First Nation #474
General Delivery
Cadotte Lake, AB T0H-0N0
TEL: (780) 629-3803 FAX: (780) 629-3898
TOLL FREE 1-800-465-8029

EMPLOYMENT OPPORTUNITY

Permanent Full-Time Position

Maintenance Worker – Band Office & Health Centre

Reporting to the Band Manager, the Maintenance Worker is responsible for the maintenance, operation and repair of facility buildings and grounds keeping duties. This includes preventative maintenance and operation of bobcat machinery and coordinates, maintains and cares for all flower and shrub beds, performs snow removal duties. This position also performs a variety of skilled mechanical maintenance and repair duties on various types of equipment and building in consultation with installers to ensure standards, regulations, and procedures.

Description: perform routine preventative and demand maintenance activities within the exterior and interior of the building. Under general supervision, you may perform a variety of semi-skilled maintenance and repair work on mechanical systems/components to ensure safety and efficient operation of the building systems and equipment. You may perform a wider range of general maintenance duties including maintenance and repair drywall, floors, and painting.

Additional duties may include minor plumbing repair; minor repairs on equipment; checks on equipment for pressure and temperature; and disassembly of equipment for cleaning.

Required Qualifications:

- Completion of Grade 10 or equivalent
- Possession of a valid driver's license
- Experience using hand tools and electrical tools
- Ability to read technical manual and drawings
- Excellent communication and interpersonal skills
- Cree speaking is an asset

Additional Required Qualifications:

Must be in good physical condition, with the ability to lift 40lbs

Send your resumes, cover letter and all documents to:

Woodland Cree First Nation
Box 150 Cadotte Lake, AB T0H0N0
Email: Cheryl@woodlandcree.net

Open until successful candidate is found

Applicants are thanked in advance for their interest, however only those selected for an interview will be contacted

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