



**WOODLAND CREE FIRST NATION**  
General Delivery, Cadotte Lake, Alberta, T0H 0N0  
Phone: 780-629-3803 Fax: 780-629-3865  
Toll Free: 1-800-465-8029

## **Permanent Part-Time Employment Opportunity**

### **HEALTH CARE AIDE/ HOME MAKER**

Under the functional supervision of the KTC Community Home Care Nurse/Coordinator, and the direct authority of Woodland Cree Health Services the Health Care Aide/Home Maker will provide a variety of health care services specific to community priorities.

The primary role of the Health Care Aide/Home Maker is to help clients meet their individual needs in a way that maintains or restores their independence to their optimum as assessed and determined by the Home Care Nurse. The home maker services are specific to the established Home & Community Care Program. The Primary role is to assist clients in need of light housekeeping, meal preparation, laundry and clothing care. The home maker services will complement other existing social and health programs present in the community.

#### **Job Duties of the Health Care Aide:**

- Assistance with Activities of daily living with encouragement of independence
- Encouragement of clients' active participation in exercise and recreational therapy
- Gathering base line data
- Identification of appropriate nutritional requirements for clients
- Administration of specific medications and treatments outlined by a care plan
- Assist with the care of special needs of the clients over their life cycle
- Provision of palliative care as required/requested
- Assist and support families who are providing care to their family members
- Other duties as outlined in job description

#### **Job Duties of the Home Maker:**

- Routine vacuuming or sweeping, washing floors, dusting and tidying up
- Clean kitchen area, wash inside windows, spot wash walls, woodwork, ceilings
- Make bed/and or change bed if necessary, water plants
- Clean and disinfect bathrooms (counters, mirrors, sink toilet bowl and exterior, bathtub and shower stall and tiles around the bathtub and shower)
- A thorough cleaning of fridge and stove, and defrosting refrigerator and deep freeze may be done no more than twice yearly

#### **Skills and Qualifications:**

- Certification from an accredited post secondary school for Health Care Aide (H.C.A.)/ On the job certification training may be provided to those who do not have certification
- Excellent and effective decision making skills, oral and written skills, interpersonal skills, organizational skills, teaching skills are required.
- Ability to work independently and as a part of a team with other care providers.
- Demonstrated knowledge and understanding of Cree culture, organizations and communities
- Reliable transportation to meet the needs of the job
- Criminal Records Check for security clearance is required.
- Oath of Confidentiality must be signed prior to commencing employment.
- The ability to speak/understand Cree is an asset.

**POSITION IS OPEN UNTIL A SUITABLE CANDIDATE IS FOUND**

**Please submit Resumes to Deny Thomas, Health Director at [healthdirector@woodlandhealth.ca](mailto:healthdirector@woodlandhealth.ca); or fax to the WCFN Health Centre at (780) 629-3879.**

*We thank all who applied but only those who qualify will be contacted for an interview.*